

Minutes
 12 September 2023
 Foxvale Farm Homeowners' Association
 HOA Board Meeting

HOA Board Members Present?					
Laszlo Zsidai, President	Y	Linda Koppier, Secretary	Y	Brian Kainec, Newsletter	Y
Dolly Whelan, Vice President	Y	Randy Long, Common Area		Josh Powers	Y
Megan Stinson, Treasurer	Y	Jordan Sembower, Web Site	Y	Matt Westbrook	Y
Architecture Control Committee (ACC) Members in Attendance					
None present					
Guests					
None present					

Agenda:

- Approval of July 2023 HOA Board meeting minutes
- Action Item Review
- Treasurer's Report
- Other Topics, as Needed

Discussion:

- The meeting was called to order at 7:12 PM.
- The minutes for the July HOA Board meeting were approved by the Board.
- Previous action items were reviewed and updated in the table below.
- Treasurer's Report
 - The transition from the former treasurer, Ms. Ann Kainec, was completed.
 - This month's Treasurer's report was sent to Mr. Zsidai and was available in the meeting.
- HOA Finances
 - A motion was made and seconded to maintain our HOA checking and savings accounts at Truist for the present. The motion was passed.
 - A motion was made and seconded to investigate moving the HOA's funds to a new bank and accounts with interest rates of 4% or above and the treasurer will have the authority to make those moves. The motion was passed. See action item 2023-6.
- HOA Fence
 - There is a broken board along Georgetown Pike. Mr. David Whelan has a board and will take care of it.

- Matt Westbrook brought a couple of issues to the HOA Board
 - Regarding speed bumps in the neighborhood: The HOA can purchase speed bumps (VDOT will not purchase them) which the HOA can install that would be bolted into the road. The challenge is that VDOT might remove them and those types of speed bumps can be easily damaged by snow plows. A motion was made and seconded for the HOA to paint a wide “stop” line on Riva Ridge Rd at the Wynkoop Dr intersection’s stop sign and to purchase 2-4 traffic signs (e.g. 18”x24” and ~\$50 each). The motion was passed. See action item 2023-7.
 - Regarding getting gas service to homes in the HOA: Washington Gas provides gas service to this area. There are several homes that have gas service and more that would like to get service. Mr. Westbrook will contact Washington Gas and get information for how to get gas service for more neighbors. See action item 2023-8.
- Chili Cookout Event
 - The invitation was sent to the HOA.
 - Since this is now a community event, it was requested that the HOA fund one or two kegs for the event. A motion was made and seconded for the HOA to fund beverages for not-to-exceed \$400. The motion was passed.
- HOA streets
 - Only Riva Ridge Dr. has been repaved recently. The other neighborhood streets have several maintenance issues and need to be repaved.
 - Mr. Zsidai completed an on-line VDOT form to report paving needs and upload pictures. He submitted a request for maintenance for Wynkoop Dr. VDOT only patched a few small places. He will work with VDOT to get Wynkoop Dr., McMillen Ct., Schindel Ct. and Van Dusen Ct. repaved. See action item 2023-9.
- Encroachment of 1008 Springvale Rd. onto Foxvale HOA common area
 - The owners need to remediate their property to meet Fairfax County Resource Protection Area (RPA) requirements and also remove the basketball court and the fence on Foxvale HOA common area land. Repair has been long delayed.
 - Mr. Tom Hixon has been following this issue for the HOA. There may need to be further legal correspondence from our HOA to get the Foxvale common area land restored at this point. Mr. Zsidai will follow-up with Mr. Hixon.
- Common Area for Drainage Issues
 - Before the meeting, Mr. Zsidai and Mr. Long identified six (6) areas where culverts into HOA common areas need to be repaired and/or water is pooling. An option is to let the grass or wildflowers grow in those wet areas to soak up the water. Mr. Long will be requested to ask Sullivan Landscaping for their opinion

- on how to address these areas. Depending on the prices for remediation and HOA funds, remediation may need to be phased in. See action item 2023-10.
- Culverts that run under individual driveways get clogged up with leaves. The question was raised whether the HOA should get involved to address fixing those metal culverts that have become crushed and hinder drainage.
- Urgent Tree Removal Authorization
 - It was discussed that it takes too long to get approval from the HOA Board when trees need to be removed or otherwise maintained and the opportunity to get the damaged trees addressed can be delayed. A motion was made and seconded to give Mr. Long the authority to spend up to \$1500 for urgent tree removal/landscaping needs when a need arises. The motion was passed.
- The list of brainstorming ideas from the July meeting will be further addressed in the October meeting.
- The motion to adjourn was unanimously accepted and passed and the meeting was adjourned at 8:15 PM. The next scheduled meeting of the HOA Board will be held 14 October at the Great Falls Library at 7:00 PM.

Action Items

#	Created / Closed	Action
2023-1	6/13/2023	Determine the status of fences along the HOA's perimeter on Georgetown Pike and Springvale Rd. and report back to the ACC. Assigned: Mr. David Whelan 7/11/2023: ACC has draft letter to review/edit that will be sent to the homeowners responsible for the needed maintenance. 9/12/2023: The ACC still has the letter for review.
2023-2	7/11/2023 Closed: 9/12/2023	Obtain key to the HOA's post office box from Mr. Tom Hixon. Assigned: Mr. Laszlo Zsidai 9/12/2023: Ms. Megan Stinson has a spare key that she will hand over to Mr. Zsidai.
2023-3	7/11/2023 Closed: 9/12/2023	Get a quote for replacing the HOA fence post caps with PVC board from a contractor and, alternatively, estimate cost for the HOA to purchase materials and have HOA volunteers do the work. Assigned: Mr. Brian Kainec 9/12/2023: Mr. Kainec reached out to several contractors. None got back to him. Mr. Kainec estimated the cost of the materials (40-2"x6" PVC boards and nails) to be approximately \$2,000.
2023-4	7/11/2023 Closed: 9/12/2023	Look into options for short term CDs in which to invest cash not imminently needed. Assigned: Mr. Jordan Sembower 9/12/2023: Mr. Jordan provided suggestions during the meeting.

#	Created / Closed	Action
2023-5	7/11/2023 Closed: 9/12/2023	Look into other banks for the HOA checking account. Assigned: Ms. Dolly Whelan, Mr. Brian Kainec 9/12/2023: Dolly reported that Apple Credit Union had unacceptable rates.
2023-6	9/12/2023	Contact three (3) banks for their rates for high yield savings accounts. Assigned: Ms. Megan Stinson
2023-7	9/12/2023	Investigate approaches for getting drivers to observe the speed limit in the neighborhood and to fully stop at the Riva Ridge Dr. and Wynkoop Dr. stop sign and traffic signs. Assigned: Mr. Brian Kainec
2023-8	9/12/2023	Look into what is involved in getting gas service to more homes in the HOA. Call Washington Gas to get information for how to get gas service for more neighbors. Assigned: Mr. Matt Westbrook
2023-9	9/12/2023	Work with VDOT to get Wynkoop Dr., McMillen Ct., Schindel Ct. and Van Dusen Ct. repaved. Assigned: Mr. Laszlo Zsidai
2023-10	9/12/2023	Ask Sullivan Landscaping for their opinion on how to address drainage issues in the common areas. Assigned: Mr. Randy Long